

Application for LSRI Travel Funds

Graduate students who are presenting a paper or poster at a conference may apply for $250.00 in travel funds once every academic year. The applicant does not have to be first author but must be the presenting author. Please detail your projected conference-related expenditures below. These funds can also be used for other relevant professional development activities or events, such as writing workshops.

A signed copy of this application, along with a copy of the conference acceptance or event description, needs to be filed with the Director of Graduate Studies at least thirty days prior to the conference/event.

Please note: this is a reimbursement program, based on the submission of original receipts. For instructions, please refer to the Grad Intranet ([https://lsri.uic.edu/graduate-studies/funding/lsri-travel-funds-info/).](mailto:https://lsri.uic.edu/graduate-studies/funding/lsri-travel-funds-info/).) Also note that there are additional, supplementary funds for graduate students (up to $200) from LAS. These funds are not guaranteed every year. Please check with the LSRI Director for updates on the availability of these funds.

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| **Date** |  |
| **First Name** |  |
| **Last Name** |  |
|  |  |
| **Amount Requested ($250 max.)** |  |
| **How will this be spent?** |  |
| **Conference/Event Name** |  |
| **Location** |  |
| **Dates** |  |
| **Title of presentation** |  |
| **Other authors** |  |
| **Was presentation peer-reviewed?** |  |
|  |  |
| **Student Signature** |  |

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| **Faculty Advisor Signature** |  |